



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Poto, Tayabas City



DEPED-TAY-DM-OSDS-19- 483

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
ALL OTHERS CONCERNED**

FROM : ANIANO M. OGAYON, CESO V
Schools Division Superintendent

**SUBJECT : ADDENDUM TO DM. NO. 456 RE: 2019 DEPED
COMPUTERIZATION PROGRAM (DCP) TRAINING
WORKSHOP**

DATE : DECEMBER 11, 2019

1. Relative to the conduct of the 2019 DepEd Computerization Program (DCP) Training Workshop, the second day of the activity will be held on December 12, 2019 at St. Jude Cooperative Hotel and Event Center, Brgy. Isabang Tayabas City.
2. Participants are expected to come on time.
3. Immediate dissemination of this memorandum is desired.





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CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Potol, Tayabas City



DEPED-TAY-DM-OSDS-19- 462

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS EDUCATION SUPERVISORS CID/SGOD
HEADS, PUBLIC ELEMENTARY AND SECONDARY
SCHOOLS
HEADS, UNIT/SECTION
ALL OTHERS CONCERNED**

FROM : ANIANO M. OGAYON, CESO V
Schools Division Superintendent

**SUBJECT : CORRIGENDUM TO DIVISION MEMORANDUM NO. 456 S.
2019 2019 RE: DEPED COMPUTERIZATION PROGRAM (DCP)
TRAINING WORKSHOP**

DATE : DECEMBER 2, 2019

1. In Reference to the DIVISION MEMORANDUM NO. OSDS-19-456 s. 2019, this office informs that the attached list of participants for the said training on December 3, 2019 will be rescheduled due to Typhoon Tisoy. An advisory regarding this matter shall be released.

2. Wide dissemination of this memorandum is desired.

We, the personnel of the City Schools Division of the City of Tayabas commit to continuously SOAR HIGH.

*S*atisfy customers' needs *O*ptimize the use of ICT enabled system *A*ttach the promotion of quality schools *R*ender timely and responsive services
*H*elp create a child-friendly environment *I*ntegrate QMS in all SDO activities *G*overn a gender sensitive and safe workplace *H*old quality standards



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tayabas.deped-ta.gov



(043) 710-0329 or (043) 737-0773





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CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Potol, Tayabas City



DEPED-TAY-DM-OSDS-19- 1151

**TO : CHIEF EDUCATION SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
ALL OTHERS CONCERNED**

**FOR : ANIANO M. OGAYON, CESO V
Schools Division Superintendent**

**BY : MAYLANI L. GALICIA
OIC – Assistant Schools Division Superintendent**

**SUBJECT : 2019 DEPED COMPUTERIZATION PROGRAM (DCP) TRAINING
WORKSHOP**

DATE : NOVEMBER 29, 2019

1. In connection with the deployment and implementation of DepEd Computerization Program (DCP) E-Classroom Computer Package for Elementary and Secondary Schools, this office will conduct two-day training workshop on December 2-3, 2019 at St. Jude Coop. Hotel, Brgy. Isabang Tayabas City.
2. This training aims to:
 - a. assist the recipient schools to have a common understanding on the proper procedures of accepting and recording of DepEd Computerization Program (DCP) deliveries;
 - b. orient the School Heads, ICT Coordinators, and Property Custodians on the inspection and acceptance of DCP packages;
 - c. help on proper utilization of DCP packages to enhance the teaching-learning process
 - d. provide training and simple troubleshooting on hardware and software.
3. Attached are the list of participants and training matrix. Kindly bring laptop, extension cord and broadband. Participants are expected to have a printed copy of the Handbook which can be downloaded at <https://tinyurl.com/tayabasdep2019>. ICT Coordinators are also requested to bring the Designation Order Copies for signing.
4. All expenses of this workshop are chargeable to 3rd Batch DCP Package Orientation – SARO- RO- 4A-19-1628 while transportation and other incidental expenses shall be charged against local/MOOE subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

Encl.:

As stated

We, the personnel of the City Schools Division of the City of Tayabas commit to continuously SOAR HIGH.

*S-atisfy customers' needs O-optimize the use of ICT enabled system A-dvocate the promotion of healthy schools R-ender timely and responsive services
H-help create a child-friendly environment I-integrate QMS in all SDO activities G-govern a gender sensitive and safe workplace H-hill quality standards*



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(042) 710-0329 or (042) 797-0773



Technical Working Committee Members and Resource Speakers

	School/Office	Name
1	Luis Palad IHS	Villa, Marlon P.
2		Pagana, Maria Cecilia P.
3		Vito, Abigail P.
4	Rosario Quesada MNHS	De los Santos, Ronan Thaddeus D.
5	Tayabas City Stand Alone SHS	Rada, Edmar G.
6	SDO	Cabriga, Joritz Philip L.
7	SDO	Luzadas, Agnes M.
8	SDO	Cabriga, Kendrick C.

Participants for the 2019 DCP Training Workshop
Day 1 (December 2, 2019)

	School	Name
1	Alsam ES	Buncayo, Melinda A.
2		Argete, Bryan R.
3	Busal	Valdeavilla, Akeem Aaron
4	Dapdap ES	Hugo, Cherry G.
5		Cocadiz, Juvelyn T.
6		Cablaida, Nerissa S.
7	Domoit ES	Palad, Ingrid A.
8		Pabelonia, Jaymark
9	East Palale ES	Oabel, Corazon M.
10		Cabuyao, Noela V.
11		Maranan, Elizabeth B.
12	Eugenio Francia ES (Bukal ES)	Labrada, Larvin O.
13		Laguartilla, Romnick E.
14	F. E. Lopez ES	Abaricia, Girlie G.
15		Figueroa, Maria Consuelo H.
16	Gibanga ES	Crisanto, Alona C.
17		Naynes, Leuvin D.
18		Torio, Tessa Kristina J.
19	Ilasan ES	Andaya, Teresa E.
20		Aguerra, John Benedict M.
21		Dulot, Rich-Ann E.
22	Ipilan-Alitao ES	De Rama, Leonora L.
23		Durante, Erhane C.
24		Forca, Jane Hala C.
25	Kalumpang ES	Pasacsac, Waldymar E.
26		Abuel, Ma. Luisa E.



27		Pabelonia, Arianne A.
28	Katigan Alupay ES	Pagana, Arlene D.
29		Ferreras, Sherwen T.
30	Lakawan ES	Andaya, Natalia A.
31		Castillo, Glenda Y.
32		Armada, Eladia C.
33	Lalo ES	Pacague, Luz A.
34		Pacios, Lady Ann T.
35		Aguerra, Abbiegail M.
36	Lawigue ES	Sabiduria, Rowena O.
37		Rodillo, Anicee S.
38		Valderama, Maria Eleonor A.
39	Luis Palad IHS	Hugo, Raymund O.
40		Pagana, Maria Cecilia P.
41		Moreno, Maria Concepcion R.
42		Naynes, Lanie C.
43		Villa, Marlon P.
44		Sayson, Ryan R.
45		Zubietta, Reymann Kristian F.
46		Fabella, Reniel A.
47		Racelis, Arlene A.
48		Vito, Abigail P.
49	Malao-a/Calantas ES	Obis, Katrena M.
50		Caban, Janedel Z.
51		Rivadinera, Jundee C.
52	Masin ES	Hugo, Roderick O.
53		Reyes, Christelle A.
54		Tabernilla, Denver A.
55	Mate ES	Cabuyao, Dianne Charish A.
56		Leonar, Genelyn P.
57	North Palale ES	Palayan, Elpidia C.
58		Ibarrola, Rochelle P.
59	Pandakake ES	Baylongo, Wenefredo B.
60		Bang-asan, Merielle P.
61	Potel ES	Calatrava, Sancho C.
62		Calabano, Lalaine T.
63		Tiosan, Marie Grace R.
64	Rosario Quesada MNHS	Safred, Michael M.
65		Oabel, Jeanne Pauline J.
66	South Palale ES	Labita, Julieta M.
67		Jamilano, Maria Paz T.
68		Valencia, Wilhelma C.
69	Tayabas City Stand Alone SHS	Glor, Ferdinand T.
70		Cortez, Hernando C.

71		Caagbay, Donnabelle F.
72	Tayabas East CS	Unson, Marchella C.
73		Cabesuelas, Jay T.
74		Tabi, Mark Lester Q.
75		Escorpion, May B.
76		Isagunde, Ivy D.
77		Padua, Norian C.
78		Obciana, Jocelle
79		Borongan, Nicah Princess
80		Calabano, Analyn
81	Tayabas West CS I	Ranillo, Ronan R.
82		Aiza S. Salvan
83		Jerico M. Nañez
84		Permalino, Marilyn D.
85		Barquilla, Jenitte D.
86		Salazar, Christine B.
87		Labita, Hannah Lizette T.
88	Tayabas West CS II	Cosico, Lea A.
89		Gollena, Maria Lyka E.
90		Rea, Raineir Roie M.
91	Tayabas West CS III	Labita, Dennis O.
92		Olandes, Baby Lyn T.
93		Pagana, Arcedel R.
94		Gob, Angel A.
95	Tayabas West CS IV	Clado, Leah C.
96		Obis, Jezelle L.
97		Rondilla, William V.
98	Valencia ES	Capistrano, Aldwin V.
99		Jabola, Romana T.
100		Veluz, Karmela A.
101	Wakas ES	Cabriga, Patria D.
102		Ayala, Garry P.
103	West Palale ES	Caagbay, Honesto Jr P.
104		Plasuelo, Kristine A.
105		Tabernilla, Jerobaal Jephthe A.
106	West Palale NHS	Palambiano, Evelyn R.
107		Agudilla, Montano Jr. L.
108		Tibordo, Johncent Roy C.



Participants for the 2019 DCP Training Workshop
Day 2 (December 3, 2019)

	School	Name
1	Alsam ES	Lavadia, John Menard R.
2	Dapdap ES	Pantoja, Aldrin M.
3	Domoit ES	Pabelonia, Jaymark
4	East Palale ES	Cabuyao, Noela V.
5	F. E. Lopez ES	Figuerola, Maria Consuelo H.
6	Gibanga ES	Leuvin D. Naynes
7	Ilasan ES	Padin, Ceriane Joy J.
8	Ipilan-Alitao ES	Durante, Erhane C.
9	Kalumpang ES	Abuel, Ma. Luisa E.
10	Lakawan ES	Castillo, Glenda Y.
11	Lalo ES	Pacios, Lady Ann T.
12	Lawigue ES	Rodillo, Anicee S
13	Luis Palad IHS	Vito, Abigail P.
14		Naynes, Lanie C.
15		Racelis, Arlene A.
16		Pagana, Maria Cecilia P.
17	Malao-a/Calantas ES	Caban, Janedel Z.
18	Masin ES	Reyes, Christelle A.
19	Mate ES	Leonar, Genelyn P.
20	North Palale ES	Guaño, Rachel Ann A.
21	Pandakake ES	Bang-asan, Merielle P.
22	Potol ES	Lleva, Maria Gela A.
23	Rosario Quesada MNHS	Oabel, Jeanne Pauline J.
24	South Palale ES	Castillo, Blanca C.
25	Tayabas City Stand Alone SHS	Rada, Edmar G.
26	Tayabas East CS I	Unson, Marchella C.
27	Tayabas East CS II	Tabi, Mark Lester Q.
28	Tayabas East CS III	Isagunde, Ivy D.
29	Tayabas West CS I	Aiza S. Salvan
30	Tayabas West CS II	Gollena, Maria Lyka E.
31	Tayabas West CS III	Sheila S. Pingol
32	Tayabas West CS IV	Palambiano, Cherry E.
33	Valencia ES	Jabola, Romana T.
34	Wakas ES	Ayala, Garry P.
35	West Palale ES	Plasuelo, Kristine A.
36	West Palale NHS	Agudilla, Montano Jr. L.



Training Matrix

<i>Time</i>	December 2, 2019 Day 1	December 3, 2019 Day 2
7:30 am 8:00 am	Registration	Registration
8:00 am 9:00 am	Opening Program	Management of Learning (MOL)
9:00 am 9:30 am	DCP Deployment Process Flowchart <i>Kendrick C. Cabriga IT Officer I</i>	Part I. DCP Installation and Troubleshooting Workshop <i>Resource Speakers: DCP Bayanihan Technical Team 1. Edmar Rada 2. Ronan Thaddeus De los Santos 3. Marlon Villa 4. Maria Cecilia Pagana</i>
9:30 am 10:00 am	Roles and Responsibilities of School Head, ICT Coordinator and Supply Officer <i>Kendrick C. Cabriga IT Officer I</i>	
10:00 am 11:00 am	Recording and Acceptance of DCP packages <i>Agnes A. Luzadas Accountant III</i>	
11:00 pm 12:00 pm		
12:00 pm 1:00 pm	Lunch Break	
1:00 pm. 3:00 pm	Property and Supply Management System <i>Joritz Cabriga OIC-Supply Officer</i>	Part II. Network Configuration and Classroom Management Software Workshop <i>Resource Speakers: DCP Bayanihan Technical Team 1. Edmar Rada 2. Ronan Thaddeus Delos Santos 3. Marlon Villa 4. Maria Cecilia Pagana</i>
3:00 pm 4:00 pm	Adoption and Utilization of Facebook Workplace as Official Communication Platform <i>Kendrick C. Cabriga IT Officer I</i>	
4:00 pm 5:00 pm	30 Ways to Love Yourself Online <i>Marlon P. Villa/ Maria Cecicia P. Pagana Teachers. LPIHS</i>	Closing Program

